



1. Agent Details

AR Property Management Pty. Ltd.
Unit 19
22 – 30 Wallace Avenue
Point Cook VIC 3030

2. Property Details

Address _____

Suburb _____ Post Code _____

How many people will occupy the property? _____

Adults _____ Children _____

Rental Offer _____

Lease Commencement Date _____

3. Applicant Details

Title _____ First Name _____

Last Name _____

Date of Birth _____

Home Ph. _____ Work Ph. _____

Mobile Ph. _____

Email Address _____

Drivers License No. _____

State of Issue _____ Expiry Date _____

Alternative ID (eg Passport) No. _____

Country of Issue _____

Current Address _____

Suburb _____ Post Code _____

4. Tenancy Collection Statement

The information on this form is being collected by AR Property Management Pty. Ltd. ("we"/"us"). It is a condition of application for a tenancy for any property managed by us, or in conjunction with other agents, that you consent to us collecting and using your personal information. We require this information so we can consider your application to rent a property.

We may provide this information and any or all information provided to us by any party to third parties including landlords, landlords' agents and solicitors and various government or statutory authorities in the interests of openness and transparency between all parties concerned. We may also contact personal and credit referees you nominate and exchange personal information according to normal commercial practice. You authorise us to conduct a tenant check with the National Tenancy Database ("ntd"). Your information will be listed on the ntd and may be made available to other users or the ntd in the future. You may contact the ntd directly to verify the accuracy of the information on the ntd and to request any amendments.

Your personal information will be added to our database and may be used for the secondary purposes of providing you with further information about properties and services marketed by us, and for marketing, planning and product development, research and other commercial purposes. AR Property Investments Pty. Ltd. will have access to this database and your information.

It is your responsibility to ensure information you provide to us is correct at all times. To access or make correction to your personal information in conjunction with property rentals, please contact our office.

To view our full Privacy Policy please visit our office or our website at www.arpropertymanagement.com.au

We can also provide you with the National Tenancy Database Privacy Policy should you require.

5. Delcaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay rental in advance and a security deposit and that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults of tenants. Should my application be accepted by the owner I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that I have read and understood ARPM's Privacy Statement.

Name _____ Date _____

Signature _____

AR Property Management Pty Ltd
Licensed Real Estate Agency
19/22-30 Wallace Avenue
Point Cook Victoria 3030

www.arpropertymanagement.com.au
contact@arpropertymanagement.com.au
Head Office: 03 7018 3490



6. Applicant History

Current Address _____

Suburb _____ Post Code _____

How long have you lived at your current address?
_____ years _____ months

What is the reason you're leaving this address?

Landlord/Agent's details (if applicable)

Rent Paid _____ per week _____ per month

Previous Address _____

Suburb _____ Post Code _____

How long did you live at this address?
_____ years _____ months

What is the reason you left this address?

Landlord/Agent's details (if applicable)

Rent Paid _____ per week _____ per month

Have you ever been evicted by a Landlord or Agent? Y / N

Have you ever been refused another property? Y / N

Are you currently in debt to another Landlord or Agent? Y / N

7. Employment Details

Occupation _____

What is the nature of your employment?
(Full time/Part time/Casual) _____

Employer's Name _____

Employers Address _____
Suburb _____ Post Code _____

Phone No. _____

Contact Name _____

Length at current employment _____ years _____ months

Net Income \$ _____ per week or \$ _____ per month

Previous Occupation _____

Employer's Name _____

Employers Address _____

Suburb _____ Post Code _____

Phone No. _____

Contact Name _____

Length at employment _____ years _____ months

Net Income \$ _____ per week or \$ _____ per month



8. Study Information (if applicable)

Name of Institution _____
Course being Studied _____
Enrolment No. _____
Campus Contact _____

9. Other Information

Car Registration _____
Please provide details of any pets _____
Type _____ Breed _____
Council Registration No _____
Type _____ Breed _____
Council Registration No _____
Type _____ Breed _____
Council Registration No _____

10. Emergency Contacts

Please provide two personal/emergency contacts
Title _____ First Name _____
Last Name _____
Relationship to You _____
Contact No. _____

Please provide two personal contacts (not related to you)

Title _____ First Name _____
Last Name _____
Relationship to You _____
Contact No. _____

11. How Did You Find Out About This Property?

12. ID Information

The following can be used to make up the 100 points of ID required.

Drivers License	70 Points
Passport	70 Points
Bank Statement	30 Points
Pay Slip	30 Points
Birth Certificate	30 Points
Rates/Utility Bill	30 Points
Student ID	20 Points

13. Office Use Only

Lease Start Date ____ / ____ / ____
Landlord's Name _____
Lease to be signed on _____